



Lemon Creek Ranch Lift Station RFCSP
Solicitation Number: CO-00490
Job No.: 21-3000

ADDENDUM 4
December 16, 2021

To Respondent of Record:

This addendum, applicable to work referenced above, is an amendment to the bid proposal, plans and specifications and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

CHANGES TO SPECIFICATIONS

1. Remove and replace entire "Bid Proposal" with the attached updated Bid Proposal. A line has been added at the end of the Bid Proposal for the total bid. Bidders shall use the revised bid proposal when submitting a bid for this project. Failure to use the revised version may result in the bid being found non-responsive.
2. Remove and replace entire "Supplementary Instructions to Respondents" with the attached updated Supplementary Instructions to Respondents. Section F.9 has been removed.

CLARIFICATIONS

1. The Engineer's Opinion of Probable Cost has been changed to \$8,242,600.00
2. A revised Geotechnical Baseline Report (GBR) is now available. The current report is dated December 10, 2021.

END OF ADDENDUM 4

Including attachments this Addendum is sixteen (16) pages in its entirety, with two (2) attachments.

Attachments:
Bid Proposal
Supplementary Instructions to Respondents



12/16/2021

PRICE PROPOSAL

PROPOSAL OF _____, a
corporation

a partnership consisting of _____

an individual doing business as _____

THE SAN ANTONIO WATER SYSTEM:

Pursuant to Instructions and Request for Competitive Sealed Proposals, the undersigned proposes to furnish all labor and materials as specified and perform the work required for the project as specified, in accordance with the Plans and Specifications for the following prices in the bid proposal to wit:

PLEASE SEE ATTACHED LIST OF BID ITEMS.

RESPONDENT'S SIGNATURE & TITLE

FIRM'S NAME (TYPE OR PRINT)

FIRM'S ADDRESS

FIRM'S PHONE NO. /FAX NO.

FIRM'S EMAIL
ADDRESS

The Contractor herein acknowledges receipt of the following: Addendum Nos. _____

OWNER RESERVES THE RIGHT TO ACCEPT THE OVERALL MOST RESPONSIBLE PROPOSAL.

The Respondent offers to construct the Project in accordance with the Contract Documents for the contract price, and to complete the Project within **425** calendar days after the start date, as set forth in the Authorization to Proceed. **The Respondent understands and accepts the provisions of the contract Documents relating to liquidated damages of the project if not completed on time.**

Complete the additional requirements of the Proposal which are included on the following pages.

Statement on President's Executive Orders

Has your firm previously performed work subject to the President's Executive Orders Numbers 11246 and 11375 or any preceding similar executive orders (Numbers 10925 and 11114)?

Yes No

Texas Government Code Chapter 2274 Verifications

Are you, Contractor, held or controlled by individuals who are citizens of China, Iran, North Korea, Russia or a country designated by the Governor of the State of Texas pursuant to Texas Government Code Chapter 2274?

Yes No

Are you, Contractor, held or controlled by a company or other entity, including a governmental entity, that is owned or controlled by citizens of or directly controlled by the government of China, Iran, North Korea, Russia or a country designated by the Governor of the State of Texas pursuant to Texas Government Code Chapter 2274?

Yes No

Are you, Contractor, headquartered in China, Iran, North Korea, Russia or a country designated by the Governor of the State of Texas pursuant to Texas Government Code Chapter 2274?

Yes No

Quotes

Line No.	Item No.	Item Description	Unit	Quantity	Unit Price	Total
1		Lift Station	LS	1		
2	103.1	Remove Concrete Curb	LF	90		
3	103.3	Remove Concrete Driveways	SF	60		
4	201.1	Cement Treated Base (6" Compacted Depth)	SY	1,872		
5	202.1	Prime Coat	GAL	474		
6	203.1	Tack Coat	GAL	237		
7	205.2	HMAC - Type B (10" Compacted Depth)	SY	1,520		
8	205.4	HMAC - Type D (2" Compacted Depth)	SY	2,322		
9	208.1	Salvaging, Hauling, & Stockpiling Reclaimable Asphaltic Pavement (2" Depth)	SY	654		
10	413.1	Flowable Fill (Low Strength)	CY	7		
11	500.1	Concrete Curb	LF	90		
12	503.1	Portland Cement Concrete Driveway	SY	69		
13	503.4	Asphaltic Concrete Driveway	SY	1,587		
14	513.1	Remove and Relocate Mailbox (All Types)	EA	11		
15	515.1	Topsoil (4" Depth)	CY	2,700		
16	520.1	Hydromulching	SY	24,244		
17	530.1	Barricades, Signs, and Traffic Handling	LS	1		
18	535.1	4" Wide Yellow Line	LF	2,520		
19	535.2	4" Wide White Line	LF	1,799		
20	535.7	24" Wide White Line	LF	45		
21	540	Temporary Erosion, Sediment, and Water Pollution Prevention and Control	LS	1		
22	550.1	Trench Excavation Safety Protection	LF	7,449		
23	828	16" Plug Valve	EA	6		
24	846	2" Dual Air Release Assembly	EA	2		
25	848	16" DR-11 HDPE Force Main	LF	13,713		
26	848A	24" PVC Gravity Sewer Pipe (ASTM F679, 0'-6' Depth)	LF	116		
27	848A	24" PVC Gravity Sewer Pipe (ASTM F679, 6'-10' Depth)	LF	229		
28	848A	24" PVC Gravity Sewer Pipe (ASTM F679, 10'-14' Depth)	LF	69		
29	848A	24" PVC Gravity Sewer Pipe (ASTM F679, 14'-18' Depth)	LF	77		
30	851	Existing Manhole Adjustments	EA	1		
31	853A	Fiber Reinforced Sanitary Sewer Manhole (5' Diameter)	EA	5		
32	853A	Extra Depth (>6') Fiberglass Manhole (5' Diameter)	VF	19		

33	865	Bypass Pumping, Small Diameter Sanitary Sewers (<24")	LS	1		
34	866	Sewer Main Television Inspection	LF	489		
35	ALW 1	CPS Energy Allowance	ALW	1		\$25,000
36	ALW 2	Start-Up/Commission Allowance	ALW	1		\$50,000
SUBTOTAL (ITEMS 1-36)						

Mobilization						
37	100	Maximum 5% of line items 1-36	LS	5%		
38	100A	Intermediate Mobilization and Demobilization (Open Cut Work)- This item shall include project move-in and move-out of personnel and equipment, for all work including furnishing all labor, materials, tools, equipment, and incidentals required to mobilize, demobilize, bond and insure the Work for the project in accordance with the Contract Documents, complete in place.	EA	2		
39	100B	Intermediate Mobilization and Demobilization (Lift Station Work) - This item shall include project move-in and move-out of personnel and equipment, for all work including furnishing all labor, materials, tools, equipment, and incidentals required to mobilize, demobilize, bond and insure the Work for the project in accordance with the Contract Documents, complete in place.	EA	1		
40		Preparation of Right-of-Way - This item shall include preparing the right-of-way for construction operations by removing and disposing all obstructions from the right-of-way and from designated easements where removal of such obstructions is not otherwise provided for in the contract documents. Maximum 5% of line items 1-36	LS	5%		

MOBILIZATION SHALL BE LIMITED TO THE MAXIMUM PERCENTAGE SHOWN. IF THE PERCENTAGE WRITTEN EXCEEDS THE ALLOWABLE MAXIMUM STATED FOR MOBILIZATION, SAWS RESERVES THE RIGHT TO CAP THE AMOUNT AT THE PERCENTAGES SHOWN AND ADJUST THE EXTENSIONS OF THE BID ITEMS ACCORDINGLY.

TOTAL BID PRICE (TO INCLUDE LINE ITEMS 1- 40)						
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SUPPLEMENTARY INSTRUCTIONS TO RESPONDENTS

The San Antonio Water System (SAWS) Board of Trustees and/or its designated representative have determined that the Competitive Sealed Proposals method of procurement will provide the best value for SAWS for this project. This procurement shall conform to Section 2269 of the Texas Government Code.

This document provides general information about the requirements and evaluation for this Request for Competitive Sealed Proposals (RFCSP).

A. EVALUATION OF PROPOSALS

1. SAWS will conduct a comprehensive, fair and impartial evaluation of all Competitive Sealed Proposals received in response to this request within 45 days of receipt of the proposals. SAWS will appoint a selection committee to perform the evaluation. SAWS will evaluate and rank each proposal in relation to the following selection criteria:

Team Qualifications and Experience	18%
Quality, Reputation, and Ability to Deliver Projects on Schedule and within Budget	20%
Project Approach	15%
Price	37%
Small, Minority, and Women-owned Business Participation	<u>10%</u>
Total:	100%

2. During the evaluation and ranking of Respondents' proposals, SAWS reserves the right to consider the following:
 - a. Whether the Respondent can perform the contract within the specified time. In making this determination SAWS may take into account Respondent's existing commitments and whether in SAWS' sole discretion those commitments will adversely impact Respondent's ability to complete the work in the scheduled time.
 - b. The quality and punctuality of performance on any current or previous contracts.
 - c. SAWS may contact references provided by the Respondent, as well as any other references to verify qualifications, experience and performance. In making this determination, SAWS may take into account work performed by the Respondent on any project, including but not limited to SAWS' projects, projects that the Respondent provides as references and any other projects that SAWS has knowledge of.
 - d. Respondent's previous and existing compliance with the applicable laws, ordinances, permits, and regulations.
 - e. Respondent's financial resources and ability to perform the contract.

3. If Respondent fails to provide a response to any of the Evaluation Criteria identified

within this RFCSP, points may be deducted or the proposal may be considered non-responsive and ineligible for consideration.

B. SUMMARY OF WORK

This Summary of Work is being provided to Respondents to better assist them in determining which projects are reasonably comparable to include as part of their proposal to this RFCSP. The work consists of the following:

- a. Construction of a new regional lift station consisting of a wet well, pumps, SCADA, force main, electrical building, generator, and all relevant electrical, I&C, and yard piping.
- b. Careful planning and sequencing of construction activities to tie into existing sanitary sewer infrastructure.

Respondents should reference the Contract Documents prior to submitting a proposal for this RFCSP to fully understand the entire scope of work for this Project.

The decision of “comparability” when evaluating the Respondent’s proposal is at the complete discretion of SAWS.

C. REQUIRED EXPERIENCE

Respondents submitting a proposal for this RFCSP should demonstrate, completely and sufficiently, that rehabilitation, upgrades, or construction of new lift stations and sanitary sewer facilities are a primary business focus and service, and such services have been successfully provided for at least five (5) continuous years.

D. DEFINITIONS

1. Personnel for the purpose of this RFCSP is defined as employees of the Prime Contractor, or any subcontractor(s), affiliates, joint venture partners, or team members, and consultants engaged by any of those entities.
2. The personnel specified below are considered by SAWS to be essential to the work being performed under this Contract, and as such are defined as Key Personnel. Key Personnel include the Project Manager, Quality Control Lead, Project Scheduler, and Project Superintendent. Key Personnel shall be dedicated exclusively to this Project and shall be assigned as full-time employees for the duration of the Project. Prior to diverting any of the specified individuals to other projects, the contractor shall notify the Owner reasonably in advance and shall submit justification (including proposed substitutions) in sufficient detail to permit evaluation of the impact on the project. No diversion shall be made by the contractor without the written consent of the Owner.
3. Subcontractor is defined in Article I, Contract Definitions of the General Conditions of the Contract Documents. Respondents should reference this definition prior to submitting a proposal in response to this Request for Competitive Sealed Proposals

("RFCSP").

4. Key Subcontractors are defined as subcontractors that are responsible for executing a significant portion of the work, and as such are deemed to be essential to the work being performed under this Contract. The Key Subcontractor roles could include wet well and pump installation, electrical, process control and systems integration.

E. RESPONSE FORMAT

1. Team Qualifications and Experience (18 Points)

a. Organizational Structure and Key Information of the Prime Contractor

- i. Provide current business organizational structure, type of business structure, and stability of organization.
- ii. Provide total number of employees and annual company revenues as of December 31, 2020.
- iii. Provide Debarment history for the company for the last ten (10) years.
- iv. Provide any litigation, arbitration, and claims history for the last three (3) years and any litigation, arbitration, and claims history with SAWS regardless of the year they occurred.
- v. Indicate the number of years performing contracting/construction work under current legal business name and/or previous legal business name(s).
- vi. Provide a clear description of the proposed team identifying Key Subcontractor(s), their role on the project, and teaming history. If the Prime Contractor has not worked previously with proposed Key Subcontractor(s), describe the proposed approach for ensuring successful completion of the project in accordance with Contract Documents.
- vii. Provide a 1-page organizational chart that describes the composition of the team for this project. The chart shall include proposed Key Personnel for the Prime Contractor and Key Subcontractor(s). The chart shall also include percent availability (as percentage of total individual's workload) for Key Personnel (Prime and Key Subcontractor(s)) and their proposed role for the duration of the Project.
- viii. Provide a clear description of the proposed team's Key Personnel roles and responsibilities, including Key Personnel from Key Subcontractor(s).

b. Qualifications and Experience of Key Personnel Proposed for this Project

- i. On separate 8 1/2" x 11" sheets, provide resumes, one per person and not to exceed one (1) page, for Key Personnel for the Prime Contractor and Key Subcontractor(s) identified on the organizational chart with the Project Manager's resume being first. Key Personnel resumes should include the following information:
 - Name, title, education
 - Number of years of total professional experience
 - Number of years/months with current firm
 - Number of years/months of experience in proposed role for this project

- Description of professional qualifications (to include degrees, licenses, certifications, and associations)
- Brief overview of professional experience
- Detailed description of capabilities and experience relevant to this Project
- List of all other active projects the team member is assigned to for the duration of the Project, to include the phase and percentage of time allocated to each of the other projects. For each project included in each resume, please clearly identify whether the project is with current firm or part of the person's past professional experience.

2. Quality, Reputation, and Ability to Deliver Projects on Schedule and within Budget (20 Points)

a. Prime Contractor On-time Completion on Similar Projects in the Past Ten (10) Years

- List and describe four (4) completed projects within the last ten (10) years of similar size, scope, and complexity to the work described in the Contract Documents for this Project. Respondents should provide references with contact information to include a valid, recently verified email and telephone number for each project listed.

Each project should include the following information (using the evaluation forms provided):

- Project name.
- Utility/Owner name and contact information to include a valid, recently verified email and telephone number for Project Manager.
- List any Key Personnel also proposed on the Lemon Creek Ranch Lift Station project and the roles served by the proposed Key Personnel on the past project.
- Project is within the last ten (10) years.
- Project has similar size, scope, and complexity to the work described in the Contract Documents.
- Project description and why it is comparable to the size, scope, and complexity for this item.
- Original (bid/price) and final construction in place costs.
- Total costs for all change orders, as well as explanation regarding the reason for specific change orders.
- Construction Contract Notice to Proceed (NTP) Date.
- Original Contract Duration (Specify Calendar Days or Working Days).
- Original Contract Completion Date and Actual Completion Date.
- Actual number of days beyond the original contract. If Contract time extensions were added, provide a short explanation of each.
- The recovery schedule/plan and implementation of such, if it was required. If a recovery schedule/plan was implemented, describe

- whether the project was successfully brought back on schedule. Please discuss, as necessary and deemed appropriate.
- Describe any project specific challenges and how they were overcome.
- ii. A minimum of two (2) of the four (4) projects listed must have been performed by the proposed Key Personnel (Project Manager, Quality Control Lead, Project Scheduler, and Project Superintendent for this Project).
- If Respondent has SAWS experience, at a minimum, one (1) SAWS project of similar size, scope, and complexity must be included in the list of four (4) projects provided, and
- iii. The Respondent shall also list all current and recently completed rehabilitation, upgrades and new construction of lift stations and sanitary sewer facility projects performed in the last five (5) years for all Utility Owners in the State of Texas. Respondent shall provide the following information for each project:
- Project name.
 - Utility/Owner name.
 - Date of Notice to Proceed.
 - Project description and how it satisfies the lift station site requirement for this section.
 - Original Contract Time (Specify Calendar Days or Working Days).
 - Original Contract Completion Date and Actual Completion Date. If project is not complete at the time of submission, Respondent shall provide the current % Complete based on contract time.
 - Original (bid/price) and final construction in place costs. If project is not complete at the time of submission, Respondent shall provide the current % Complete based on contract value as of the most recent application for payment.
 - Identify whether the project was completed on-time and within budget, as applicable.

b. Key Subcontractor(s) Performance on Similar Projects in the Past Ten (10) Years

The scope of this Project includes the construction of a new regional lift station consisting of a wet well, pumps, SCADA, force main, electrical building, generator, and all relevant electrical, I&C, and yard piping.

- i. Provide a list of two (2) projects that the identified Key Subcontractors' Project Manager and/or Project Superintendent(s) participated in that were of similar size, scope, and complexity to the work described in the Contract Documents that have been completed within the last ten (10) years. Describe the role served by the proposed staff on those projects.
- a. 2 projects for Wet Well and Pump Installation Subcontractor
 - b. 2 projects for the Electrical Subcontractor
 - c. 2 projects for the Process Control and System Integration Subcontractor

- d. 2 projects for the Prime Contractor for each Key Subcontractor Role they wish to self-perform.
- ii. Respondent shall provide a list of two (2) additional projects, for each Key Subcontractor role being replaced, that were of similar scope to the Work that would have been performed by the Key Subcontractor being replaced and that have been completed within the last ten (10) years. Prime Contractor's Key Personnel shall have participated in at least one (1) of the two (2) projects listed for each Key Subcontractor role being replaced.

Each project should include the following information:

- Project name.
- Identify if the Project was performed by **Sub-Contractor** or if Prime Contractor **Self-Performed**
- Utility/Owner name and contact information to include a valid, recently verified email and telephone number for Utility/Owner Project Manager.
- List any Key Personnel also proposed on the Lemon Creek Ranch Lift Station project and the roles served by the proposed Key Personnel on the past project.
- Key Sub-Contractor's Project team(s) involved in this Project were identified on the organizational chart.
- Project is within the last ten (10) years.
- Project has similar size, scope, and complexity to the work described in the Contract Documents.
- Project description and why it is comparable to the size, scope, and complexity for this item.
- Original (bid/price) and final construction in place costs.
- Total costs for all change orders, as well as explanation regarding the reason for specific change orders.
- Construction Contract Notice to Proceed (NTP) Date.
- Original Contract Duration (Specify Calendar Days or Working Days).
- Original Contract Completion Date and Actual Completion Date.
- Actual number of days beyond the original contract. If Contract time extensions were added, provide a short explanation of each.
- The recovery schedule/plan and implementation of such, if it was required. If a recovery schedule/plan was implemented, describe whether the project was successfully brought back on schedule. Please discuss, as necessary and deemed appropriate.
- Describe any project specific challenges and how they were overcome.

If valid contact information is not provided, the project may not be considered and the Respondent's score for this criteria may be reduced and/or Respondent's proposal may be deemed non-responsive.

3. Project Approach including Delivery Schedule (15 Points)

a. Project Approach

- i. Provide a narrative of the project approach describing how the Respondent will complete this project. Include key milestones, specific critical processes and critical path items, phases and/or sequencing, permits, approvals, coordination with stakeholders, and procurements anticipated to complete the project work. Identify potential risks and describe proposed mitigation measures to ensure on-time completion of the Project.
- ii. Describe availability of equipment and facilities that will be specifically utilized for this Project.
- iii. Provide any innovative ideas for cost savings (due to method or duration) for this project.
- iv. Provide a quality management plan describing how the Prime Contractor will ensure that the necessary steps, safeguards, subcontractor oversight, Quality Assurance/Quality Control processes, and document controls will be implemented in a rigorous manner as to ensure the completeness, workmanship, accuracy, and successful completion of the Project.

b. Project Schedule, Procurement of Long-Lead Items, and Unforeseen Conditions

- i. Provide a detailed, precedence style critical path method (CPM) baseline schedule in Primavera or Microsoft Project. The baseline schedule must encompass the entire contract duration from Notice to Proceed to the Contract End Date. The baseline schedule must show a completion date (or early completion date) that corresponds to the Contract End Date. The baseline schedule must be inclusive of all work necessary to complete the project including sufficient time necessary for submission and review of submittals, permits, etc. The schedule shall take into consideration sequencing and contractual limitations as described within the Contract Documents. The anticipated notice to proceed (NTP) for this Project is February 28, 2022. Respondent shall use this date for developing the proposed project schedule.
- ii. Identify long-lead items and critical path shop drawing submittals.
- iii. Provide details for procurement of long-lead items including pumps, pipe, and other long-lead time equipment devices.
- iv. Provide a description of the project approach for procuring long-lead items, as well as for ensuring critical path items will be addressed adequately.
- v. List and describe any instances in which the Contractor has encountered unforeseen conditions.
 - Identify whether a recovery plan was required.
 - Describe the nature of the issue and whether it was promptly resolved or resulted in the Respondent being asked to demobilize.
- vi. Describe the Respondent's approach towards mitigating and managing unforeseen conditions should they be encountered during the construction of this Project.
- vii. The Respondent shall provide a list of all projects currently under construction in which Key Personnel are involved, as identified in the organizational chart provided in the response for this RFCSP, and the expected completion date that demonstrates Respondent's ability to start and

complete the work required by the project.

4. Safety Information for Prime Contractor and Key Subcontractor(s)

- i. Provide records showing Total Recordable Incident Rate (TRIR) for each year for the past five (5) years for the Prime Contractor and Key Subcontractor(s).
- ii. Provide records showing the company’s Experience Modification Rate (EMR) for the past three years for the Prime Contractor and Key Subcontractor(s).
- iii. List any fatalities in the company’s safety history for the Prime Contractor and Key Subcontractor(s).

5. Price Proposal (37 Points)

The Proposal with the lowest total price will receive thirty-seven (37) points. Proposals will receive a percentage of the thirty-seven (37) points based on a comparison with the lowest total price proposal as described below.

Computation Steps:

- i. Step 1. Determine lowest total price and award 37 points for price.
- ii. Step 2. Calculate the ratio between the lowest total price and each proposal. Multiply the ratio by 37 to obtain the points earned.

Proposal	Price	Calculation	Points Earned
A	\$22,995,000	$(12,875,000/22,995,000) \times 37$	20.72
B	\$19,875,000	$(12,875,000/19,875,000) \times 37$	23.97
C	\$16,625,000	$(12,875,000/16,625,000) \times 37$	28.65
D	\$12,875,000	$(12,875,000/12,875,000) \times 37$	37.00
E	\$15,250,000	$(12,875,000/15,250,000) \times 37$	31.24

6. Small, Minority, Woman, and Veteran-Owned Business Participation (10 Points)

- a. Equal Employment Opportunity Requirements - SAWS highly encourages Respondents to implement Affirmative Action practices in their employment programs. This means Respondents should not discriminate against any employee or applicant for employment because of race, color, religion, sex, pregnancy, sexual orientation, national origin, political belief or affiliation, age, disability or genetic information.

The SAWS Board of Trustees has adopted a Small, Minority, Woman, and Veteran-owned Business (SMWVB) Policy to establish and oversee a program that will support the inclusion of local small, minority, woman, and veteran-owned businesses (SMWVB). It is the policy of SAWS that it will ensure that local small, minority, woman, and veteran-owned businesses have an equal opportunity to compete for,

receive and participate in SAWS contracts. It is our policy to:

- Ensure nondiscrimination in the award and administration of SAWS contracts;
- Create a level playing field on which SMWBs can compete fairly for SAWS contracts;
- Ensure that only firms that attempt to meet small, minority, and woman-owned business good faith efforts are considered for contract awards.

Respondent’s commitment to SAWS SMWB policy will be based on meeting or exceeding the minimum aspirational SMWB goal of 20%. The minimum goal is based on the total contract value. Points will be awarded based on the following tiered scales.

Please note that as of 1/1/2017, an updated SMWVB Policy and scoring methodology are being implemented by San Antonio Water System. Veteran-owned Business Enterprises (VBEs), are tracked for statistical purposes, but are not eligible for points. **The maximum number of Small, Minority, and Woman-owned Business (SMWB) points to be earned is 10 points.** Self-performance and subconsulting may be used to achieve the aspirational goals and earn points. **SMWB Respondents and/or subconsultants must be certified by the South Central Texas Regional Certification Agency. Eligible firms (including MBEs and WBEs) must also be certified as a Small Business Enterprise (SBE), must perform a commercially-useful function on the project, and must have a local presence in the San Antonio Metropolitan Statistical Area in order to be counted for SMWB points.** Please see the Good Faith Effort Plan for definitions of terms. All Respondents, whether SMWB or not, may earn the **maximum number of SMWB points (10)** by adhering to any combination of the following point structures when attempting to meet the aspirational goals:

A. M/WBE Scoring Method: Up to 10 Points (By percentage). 20.00% M/WBE Goal:
• MBE Participation Percentage between 1% and 4.99%: 1 Point
• MBE Participation Percentage between 5% and 9.99%: 2 Points
• MBE Participation Percentage between 10% and 14.99%: 4 Points
• MBE Participation Percentage between 15% and 16.99%: 5 Points
• MBE Participation Percentage between 17% and 19.99%: 8 Points
• MBE Participation Percentage meeting or exceeding 20.00%: 10 Points
B. SBE (Non-M/WBE) Scoring Method (for participation of firms whose sole certification is “SBE”): Up to 5 Points (By percentage). 5% SBE Participation:
• SBE Participation Percentage between 1% and 1.99%: 1 Point
• SBE Participation Percentage between 2% and 2.99%: 2 Points
• SBE Participation Percentage between 3% and 3.99%: 3 Points
• SBE Participation Percentage between 4% and 4.99%: 4 Points

<ul style="list-style-type: none"> • SBE Participation Percentage meeting or exceeding 5.00%: 5 Points
<p>C. Optional: Prior subcontractors/supplier utilization compliance averages for the past 2 years may be considered when totaling the SMWB score, based upon data from the Subcontractor Payment & Utilization Reporting (SPUR) System. This applies to SMWB and Non-SMWB Prime Contractors' utilization of their SMWB subcontractors/suppliers. Up to 3 points may be deducted from the SMWB score for discrepancies between the pledged SMWB goal, and the current/ongoing actual utilization of SMWB subcontractors/suppliers on recent SAWS projects. This option does not apply to work order/unspecified contracts.</p>
<ul style="list-style-type: none"> • Total SMWB Subconsultant compliance discrepancy between 3% - 4%: Deduct 1 Point
<ul style="list-style-type: none"> • Total SMWB Subconsultant compliance discrepancy between 4% - 5%: Deduct 2 Points
<ul style="list-style-type: none"> • Total SMWB Subconsultant compliance discrepancy greater than 5%: Deduct 3 Points

- b. All firms submitted as SMWVB must provide a copy of their certification certificate.
- c. The SMWB goal is expressed as a percentage of the total dollar amount of the contract going to SMWBs for those areas which the Respondent has subcontracted or anticipates to subcontract, including any future change orders. The goal shall also apply to change orders that require work beyond the scope of services originally required to accomplish the project.
- d. The Respondent agrees to employ good faith efforts to carry out this policy through award of subcontracts to SMWVBs to the fullest extent possible.
- e. The SAWS Good Faith Effort Plan (GFEP) will be used for scoring purposes based upon SMWB participation. However, **all subcontractors and/or suppliers, whether SMWVB-certified or not, must be listed in the GFEP**, because the information provided in the GFEP will be utilized in the development of the final contract/agreement. The GFEP format is attached as Exhibit "B." This form is required and considered part of the response to the RFCSP. Should the Good Faith Effort Plan not be submitted, the proposal may be considered non-responsive.
- f. The S.P.U.R. System is accessed through a link on SAWS' "Business Center" web page. The Respondent and all subcontractors will be provided a unique login credential and password to access the SAWS subcontractor payment reporting system. The link may be accessed through the following internet address: <https://saws.smwbe.com/>.

Training on the use of the system will be provided by SAWS. After the Respondent receives payment from SAWS, electronic submittals will require data entry of the amount paid to each subcontractor listed on the Contractor's Good Faith Effort Plan.

- g. Please contact the SMWVB program manager, Marisol V. Robles, at 210-233-3420 or marisol.robles@saws.org for any questions pertaining to the Good Faith Effort Plan or the SMWVB Program.

F. FORMAT OF PROPOSALS

1. Proposals shall be prepared simply and economically, providing a straightforward, concise description of the Respondent's ability to meet the requirements of this RFCSP. Emphasis shall be on the quality, completeness, clarity of content, responsiveness to the requirements, responsiveness to the evaluation criteria, and an understanding of SAWS needs.
2. Respondents shall utilize the fillable evaluation criteria forms provided by SAWS to prepare their response to the RFCSP and should reference the Required Documents Matrix, which identifies which documents are required and won't count toward the page limit. Proposals shall be a MAXIMUM OF FIFTY (50) PRINTED PAGES, for those pages that do count towards the page limit. Respondents shall respond to each section fully, but are not obligated to use every page set by the limit and are allowed the flexibility to use this page limit as they see fit.
3. Proposals shall be submitted in three (3) pdf files electronically. Respondents should reference the revised Respondent's Proposal Checklist to ensure all required items are included.
4. Respondents shall carefully read the information contained in this RFCSP and submit a complete response to all requirements and questions as directed. Incomplete Proposals will be considered non-responsive and subject to rejection.
5. Proposals and any other information submitted by Respondents in response to this RFCSP shall become the property of SAWS.
6. Proposals shall be prepared using letter-size 8-1/2" x 11" pages. The project schedule and Team Organizational Chart can be prepared using tabloid-size 11" x 17" pages.
7. Respondents shall utilize the Respondent's Proposal Checklist provided in this RFCSP and must provide page numbers for all pages of the proposal.
8. Separate and identify each evaluation criteria response of this RFCSP by use of a divider sheet for ready reference in the order indicated within the Respondent's Proposal Checklist.